Content Methodology: A Best Practices Report

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"If you want to learn about a culture, listen to the stories. If you want to change the culture, change the stories."

-MICHAEL MARGOLIS

I. Definition

Content methodology is a process to continuously improve the effectiveness of a company's content across the enterprise. A content methodology exists when an organization establishes specific, well-defined objectives and key performance indicators (KPIs) for content marketing, and embraces a culture of constantly learning and iterating through each round of publishing.

Content methodology focuses on three key components:



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Why a Content Methodology Is Needed

Irrelevant, Inadequate, or Non-Existent Measurement

Content marketing investment is on the rise, with everyone from financial giant Chase to mattress startup Casper investing heavily in robust content operations. According to Contently's latest report, "<u>Content Marketing 2016: Staffing, Measurement,</u> and Effectiveness Across the Industry," 73 percent of organizations created more content in 2015 than they did in 2014. According to the Content Marketing Institute's benchmark report, <u>76 percent of B2B marketers</u> and <u>77 percent of B2C marketers</u> plan to create more content this year than last.

Yet roughly two-thirds of marketers create content without any documented strategy,¹ and over half of both B2B and B2C marketers are not clear on what a successful content program looks like within their organization. Most organizations just add to the noise, lacking a clear sense of both content objectives and the metrics that signal success. As a result, it's impossible to know whether their content has made any impact whatsoever.

¹According to the Content Marketing Institute's report.

An Increasingly	
Competitive Content	
Landscape	

When organizations publish content, they venture into the world of media. This means they compete both against their business competitors and all content creators that vie for their audience's attention, including major publishers and media companies. In the modern media landscape, the "If you build it, they will come" mindset is doomed to fail. To compete, modern organizations must adopt an always-on approach to building relationships with their audience—and improving those relationships each day.

Channel and Media Proliferation

Content is being published, shared, and consumed everywhere—across dozens of social media, email, and chat platforms and in a multitude of media formats, from text to images and multimedia. Consumers are now immersed in content everywhere they go. Time spent with digital media has skyrocketed by 49 percent in the last two years alone, including a 90 percent bump on mobile devices, <u>according to comScore</u>.

Organizations must not only understand the digital spaces where their target audiences consume content, but also the content formats, topics, and contributors that will resonate with those audiences.

Opportunity for Continuous Improvement

Content marketing technology has evolved greatly, to the point where organizations with strong content processes, measurement tools, and enterprise-wide buy-in can rapidly optimize their content creation and distribution. This allows for strong returns on business-related goals. Without a content methodology for continuous improvement, however, these opportunities cannot be capitalized on.

A Culture of Content: The Foundation for Content Methodology

Content's Impact Across the Enterprise—and Vice Versa

This multiplicity of channels and media is compounded in complexity by the many potential audiences for an organization's content. While it's primarily thought of as a marketing tool, content can wield a powerful influence on divisions across the enterprise—particularly any that are external-facing. Content serves as a powerful tool for sales teams, a driver for recruiting efforts, a boon for investor relations, and a cost-saver for customer service. It also helps maintain relationships with vendors, agencies, and suppliers, and can help facilitate corporate communications and build company culture.

This relationship is symbiotic. Departments outside of traditional marketing divisions are a great source of content ideas and expertise in particular subject matter. Customer service teams are the experts on customer pain points. Sales staff are the experts on prospect needs. Product and research divisions can provide dynamic thought leadership. Just as content powers the enterprise, the entire enterprise can be a great resource in powering content creation.

This virtuous circle is only possible when the company works to build a culture of content that values and evangelizes content, championing the positive impact it can have on myriad aspects of the business and driving the goals of specific divisions (e.g., meeting recruitment and retention goals). Five key actions are critical to this task:

A. Create a common purpose.

(Disclosure: Marriott is a Contently client.) Upon entering Marriott's headquarters in Bethesda, Maryland, the first thing employees see is the M Live studio, Marriott's high-tech content center.

M Live is symbolic of Marriott's commitment to telling the brand's story to a mass audience. M Live is a physically prominent part of the office, and has a dedicated chair for eight different departments. The studio helps unify the company around a common purpose.

"This is a tool for everybody to use in the building," said David Beebe, Marriott's vice president of global creative and content marketing. "It's customer-first thinking. A lot of brands can't achieve what we're doing. They think, 'I can't do that because someone over there is not going to like it."

B. Engage senior leadership.

(Disclosure: Chase is a Contently client.) While a chief executive will rarely run a brand's content operation, support from him or her is crucial.

JPMorgan Chase's ambitious News and Stories content center is <u>championed</u> by Chief Brand Officer Susan Canavari, and its editorial board is chaired by CMO Kristin Lemkau. At Electrolux, the world's second-largest appliance brand, CMO MaryKay Kopf brings together task forces of team members from across departments and regions of the world to unite around content. Because content tends to be a new and experimental initiative at most brands, buy-in from the bosses is key to success.

C. Establish content leadership and governance.

For a content methodology to succeed and a culture of content to grow, an organization needs a leader who can evangelize content across departments, find potential partners, champion success to senior leadership, and ensure content is compliant. Often, an important part of this role is advocating for better metrics and KPIs that demonstrate content success.

Beginning in 2013, Brian Becker, head of content for the Chase Newsroom, and his colleague Stacey Warwick, head of brand innovation, began rallying internal support for the company's newsroom. They established a system of governance and standards, built a team of content creators, and created an editorial board. Chase now has a dashboard of critical content success metrics accessible to over 150 stakeholders within the organization, along with workflows that allow them to swiftly get content approval from all necessary parties.

"We had to set up our infrastructure and then show the organization how it could work," Becker said. "We needed to prove that content can improve marketing's effectiveness. We also built standards, governance, and communication that reinforced that we would be responsible and thorough."

D. Foster collaboration.

It is crucial that leaders from different parts of the organization consistently come together to evaluate the success of their content and iterate on new ideas. The newsroom for Coca-Cola's corporate online magazine, Coca-Cola Journey, gathers weekly to evaluate content based on a blended content score, and has a monthly call with Coca-Cola's 18 international markets, each of which has its own version of the Journey site.

(Disclosure: GE and Coca-Cola are Contently clients.)

Raymond James's content hub, <u>Raymond James Point of View</u>, is public but is built with the objective of serving the brand's primary clients: financial advisors. According to Mike White, the brand's CMO, this objective enables financial advisors to educate clients, boosts their individual reputation as subject-matter experts, and, in the process, bolsters the larger Raymond James brand. The company consistently gets feedback on its content from financial advisors via surveys that, in turn, inform the company's editorial calendar. White says that 95 percent of advisors have recently used Raymond James content.

⁽Disclosure: Raymond James is a Contently client.)

E. Encourage creativity and risk-taking.

When Marriott began production on *Two Bellmen*, its award-winning short film, Beebe largely gave director Miguel Cabrera full reign to exercise his creativity. In fact, Beebe's only real criticism of the first cut was a self-promotional shot for Marriott.

As detailed in Altimeter Group's "A Culture of Content" report:

Coca-Cola bases its content strategy on a 70/20/10 rule, which gives creative teams carte blanche to experiment with 20 to 30 percent of the content they produce. This allows Coke to create a steady stream of "safe" content while also pushing boundaries to try to find the next big thing.

A culture of content doesn't emerge overnight, but working to build one across these five areas is crucial for any organization committed to content marketing success. Ultimately, a strong content methodology can help get you there.

Components of a Content Methodology

The Flywheel

One of the most important and innovative mechanical advances is the flywheel, a device used to store and conserve energy, and a critical component of everything from the steam locomotives of the early 1800s to NASA spacecrafts today. Remarkably powerful and efficient, the flywheel needs an initial torque to push it forward and get it going. Once in motion, it's able to build and store more and more energy through each cycle, increasing its total output and effectiveness over time.

A content methodology works in much the same way as a flywheel. Organizations that invest in a content methodology find their operations become self-sustaining. Instead of having to stop and apply a new strategy at the start of each new individual content campaign, they harness the energy of the previous cycle to power the next round of publishing.

First, however, it needs that initial torque, which requires four key inputs:



The Four Key Inputs for Content Methodology:

INTERNAL

Define objectives and KPIs.

EXTERNAL

Conduct audience definition and channel analysis.

EXTERNAL

Identify market opportunity (external).

INTERNAL

Evaluate internal processes and resources.

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A. Define objectives and KPIs

Clear objectives and KPIs are the most crucial aspect of any content marketing effort. Without them, content success cannot be championed within the organization and the program cannot improve or evolve over time.

Advanced organizations go beyond standard industry metrics such as sales and leads, or vanity metrics such as likes and pageviews. Instead, they hone in on metrics that measure how they're building deeper relationships with consumers and influencing myriad business goals, such as "cost savings, risk and crisis management, or even productivity improvements."²

For a set of sample goals, content objectives, and KPIs, see the chart to the right³:

- ² From Altimeter Group's "A Culture of Content" report, by Rebecca Lieb and Jessica Groopman.
- ³ Partially based on "Content Marketing Performance."

Business Goal	Content Objectives	KPIs
Educational	Grow brand awareness: Establish a lasting position in the marketplace by building an engaged audience for the brand.	 Total attention time Total people Total social actions Avg. finish per engaged story Avg. people per engaged story Views across social platforms Engagement rate Share of voice Earned media
	Thought leadership: Build a reputation as a trusted leader with industry-leading expertise that serves as a differentiating factor.	 Influencer mentions/shares Share of voice Share of search Top keywords Content citation/syndication Avg. stories per person Total attention time Total people Total social actions Avg. finish per engaged story Avg. people per engaged story Engagement rate
	Brand sentiment: Improve the opinion of the brand among the target audience over time.	Sentiment by channelSentiment by influencerSentiment over time
Revenue generation	Lead generation: Create content that drives high-quality leads.	 Lead conversions Avg. lead score Sales-qualified leads (SQLs) Opportunities Search traffic Return visitor rate
	Lead nurturing: Move leads through the funnel until they become customers.	 Return visit rate by SQLs Click-through rate (CTR) of lead nurture emails Time to conversion Cost per customer
Customer experience	Loyalty	 Return visitor rate Email subscription rate Social following growth Avg. pieces of content read by current customers
	Customer service	 Number of service issues resolved using digital content and tools Rating of service tools



B. Define audience and key channels

Organizations face a "content everywhere" challenge. Consumer attention is splintered across dozens of digital channels. In order to earn attention, organizations need to know where to find their audience and what content will capture and retain attention in each specific channel.

i. Behavior triggers take precedence over demographics

Instead of looking at traditional group definitions such as age group, HHI (a measure of marketing concentration), or geography, ask what behaviors, challenges, or motivators members of the target audience have in common. These audience identifiers can be as broad as customer segments or as specific as highly detailed personas. In lieu of traditional demographics, for instance, Electrolux CMO MaryKay Kopf focuses on questions that get to the heart of her target audience's challenges and beliefs: How are they cooking? How are they talking about food? How do they feel about sustainability?

The answers to questions like these may reveal sub-audiences with different concerns and triggers, which will help inspire different content types and formats that can be created to engage each of them.

ii. Map to the funnel

Identify the intersection of passion points and pain points for consumer personas at each stage of their journey through the sales funnel. See an example for a real estate brand below:

Content breakdown by funnel:



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iii. Channel strategy

Faced with both finite resources and an ever-growing ecosystem of digital platforms and channels, organizations must determine which channels to focus on when they publish and distribute content. Chase, for instance, boosted its traffic last summer by placing content prominently on its homepage, leveraging the 35 million people who visit Chase.com each month; by distributing content through theSkimm, a popular newsletter for millennials; and by sharing content on its social channels.

Four best practices, applied periodically, help determine channel strategy:

- Identify channels where your target audience or personas already seek information relevant to your product and brand message. This includes competitors and publications they already read or spend time with.
- Winnow down this list of highly trafficked and/or popular sites and properties to where consumers and prospects might go when they are in the market for relevant and/or similar products and services. Identify the channels where they spend time and where they will be receptive to your message.

- Use web analytics to examine which channels your audience arrives from, such as social, email, or search.
- 4 Identify the most popular content formats for each channel.
- 5 Use publicly available traffic and referral data from sites like Alexa, SimilarWeb, and Compete to learn where the readers of your content and competitors share their content.

C. Identify market opportunity

"What kind of content should we create?" is a question that plagues most organizations when trying to launch a content operation for the first time. Those that are most successful follow a few key guidelines:

- Find the white space in your market. Where are opportunities? What are competitors doing—or not doing—in their marketing initiatives? What customer pain points can you help address? Answers to these questions help identify content opportunities.
- Build up to a Big Idea. Regardless of content type, all GE content corresponds to the brand message around "Ecomagination." IBM's idea is "Smarter Planet." What's the concept your brand, product, company, and service can own and be identified with?
- 3 Identify the intersection of topics your brand can own—be it entertainment content, educational and informative content, or utility content—and what your audience seeks.

- Develop a voice, tone, and perspective that's original. Even for a well-covered topic, determine the areas in which you can add value. "Me-too" content has little value. Avoid adding to the noise.
- Use tools like BuzzSumo to discover what content formats and lengths are shared the most, and which topics your audience discusses most. Identify which strategies are working best for other publishers and brands, and consider how to emulate them.
- 6 Io

Identify keywords with the greatest search volume but the lowest competition.

D. Evaluate existing processes and resources

When evaluating the resources available to a content marketing program, most organizations will look to easily quantifiable line items: existing content, available technology, budget, headcount. Just as important are the people involved: what they know, what they believe in, their creative talents, and how they work together.

The final input to a content methodology is an honest assessment of how all of an organization's content resources fit together, and where additional talent, technology, and processes are needed. To the right is a chart of questions to consider, and on the next page you'll find a maturity model to scale against.

Steps	Questions to Consider
Create	What people do you have on your team, and what is their level of dedication or their available bandwidth for any particular content initiative?
	What assets have you created already, and what does your content creation process look like?
	What content have you created in the past year, and how does it map across the funnel?
	What is the breakdown of the current content topics, formats, and contributors that you are currently using?
	What resources are available, from internal talent and subject-matter experts to external partners?
	How long does it take to approve a piece of content, and what are the workflows for doing so? How much are you leveraging other teams from within the company?
Connect	Which channels do you currently use to distribute content, internally and externally?
Connect	What technology do you use for social listening and content distribution?
	What metrics are in place to measure success?
	What methes use in place to meddale success. What partners or agencies do you use to amplify successful content across these channel when the content proves to be particularly relevant?
Optimize	What existing content objectives and KPIs are in place?
	Which content has performed best in the past?
	Which SEO terms are most successful?
	Which content analytics tools do you have in place to measure the effectiveness of your content?
	What process, if any, do you have to evaluate the success of your content and iterate for the next round of publishing?
	What is the appropriate mix (or benchmark) of paid amplification versus earned media?
	How do you communicate this to relevant, invested, or interested parties on a meaningful and regular basis?



	Crawl	Walk	Run
Create	2-4 pieces per month	2-4 pieces per week	1+ pieces per day
Connect	Blog, social, email	Blog, social, email, paid distribution	Blog, social, email, paid distribution, native publishing on social
Optimize	Google Analytics, biannual content evaluation	Google Analytics, engagement depth analytics, conversion tracking, quarterly content evaluation	Google Analytics, engagement depth analytics, conversion tracking, enterprise listening, ongoing content evaluation
Internal resources	0.5 FTE (full-time employee) (e.g., marketing manager)	1.5 FTE (e.g., director of marketing and content marketing manager)	3.5+ FTE (e.g., director of marketing, head of content, content marketing manager, social media manager)
External resources	0.5 FTE (e.g., freelance writer or editor)	2.5 FTE (e.g., freelance writers, designers, strategists, and managing editor)	5+ FTE (e.g., 7-10 freelance writers, designers, strategists, videographers, and managing editors)

Create a Content Plan

To get a content methodology into action, organizations need to formulate a content plan that will propel their initial publishing efforts. This plan spans the first 90 days, and allows an organization to track what works best and to optimize accordingly.

A content plan consists of five components: The inputs to the content methodology (content objectives, KPIs, audience definition, market opportunity, and resources).

The content that will be created.

The channels on which the audience will be engaged.

The contributors who will create the content.

Workflow and approval tree.

A. Inputs

Content objectives	Clearly defined goals for your content that map to the larger business.		
KPIs	Concrete metrics that clearly demonstrate success.		
Audience	Who are the people your organization wants to reach? What are the behaviors, challenges, or motivators the target audience has in common?		
Market	Map market trends to content production: What content will be published? How do these compare to content sharing trends? Who owns the greatest share of voice and share of search?		
Resources	The existing content, technology, and contributors to be used to create content, connect with your target audience, and optimize your efforts.		

B. Content

A content creation plan should include:

- Content creation categories and subcategories.
- The share of content production allocated to each.
- The formats and frequency of that content.
- Production budget allocated to each.

See a sample template below:

Category	% of Content	Spend	Format	Quarterly Frequency	Format	Quarterly Frequency
Educational	40%	\$10,000				
Technology	50%	\$5,000	Blog post	8	E-book	1
Productivity	50%	\$5,000	Blog post	8	Infographic	1
Aspirational	20%	\$10,000				
Profiles and interviews	40%	\$10,000	Longform blog post	16	Video	1
Product	100%	\$5,000				
Case studies	20%	\$2,500	Longform blog post	3	Video	1
Thought leadership	50%	\$2,500	Longform blog post	3	E-book	1

•••						
	12:00PM 'You Need Editors, Not Brand Managers': Marketing Legend Seth Godin on the Future of Branded Content [PROFILE] ? Compose S 1/4		12:00PM Nap Desks Are Here and It's All Going to Be OK [PRODUCTIVITY] Compose s 1/4		12:00PM Complaining Is Terrible for You, According to Science [PRODUCTIVITY] Compose s 1/4	
10	11	12 12:00PM Today's Secret to Viral Marketing? One Clever Real- World Idea [TECHNOLOGY] ? Compose S 1/4	13 12:00PM How Burberry Changed Social Shopping Forever [CASE STUDY VIDEO] Compose s 1/4	14 12:00PM Lee Odden's Seen More Landing Pages Than Anyone on the Internet, and He Knows What You're Doing Wrong [PROFILE] ? Compose S 1/4	15	16
17	18 12:00PM Naked Marketing: The Big Data Marketing Technology Stack [TECHNOLOGY]	19 12:00PM Google's Secret Genius on the Future of Mobile [PROFILE]	20	21 12:00PM Media 2020: The 7 Trends That'll Change Marketing Forever [E- BOOK]	22 12:00PM The Search for the Man Behind Denny's Twitter [PROFILE]	23

Which, in turn, should be spread across an editorial calendar:



C. Channels

A channel plan should detail the way the content that an organization produces will be distributed across its owned and paid properties. Though not detailed below, public relations, corporate communications, sales enablement, and recruiting can all be integrated to outline how each department can leverage content.

Divisible Content Across Channels

Content Hub

Guides, infographics, multi-source blog posts, interviews, event coverage, videos

Email

 Top-performing content featured monthly, weekly, or daily depending on content maturity and frequency

Social Media

- Activation across channels where audience spends time (Twitter, Facebook, Snapchat, LinkedIn, etc.)
- Combination of link sharing and native social content (Instagram, Facebook video, photos, etc.)
- Optimized for impressions, clicks, shares, referral traffic, lead source, etc., depending on content goal

Paid Distribution

- Headline distribution

 (A/B test 10 to 15 headline and image combinations per piece across Outbrain, Facebook, LinkedIn, etc.)
- Paid promotion of well-performing native social content
- Paid search and display

D. Contributors

Map out all content contributors, the topics and formats of the content they create, and the rate they are paid.

Contributor	Topic(s)	Format(s)	Rate
Tiki Barber	Branding, technology	Blog post	\$800
Charles Way	Technology, productivity	Profiles and interviews	\$1,200
Katie Baker	Productivity	Animation or quiz	\$1,000
Frank Gallagher	Product use cases	Case study	\$600

E. Workflow and approval



Testing and Optimization

The 90-Day Plan

While a content plan provides a compass to guide an organization's content marketing efforts, the key to a content methodology is to optimize the content creation and connection processes based on performance against clearly defined KPIs. From day one, an organization must prepare to test its assumptions about what content formats, topics, channels, and contributors will work best, and adjust its approach accordingly.

Over the first 90 days, an organization should put the content plan into action, publishing the agreed-upon mix of stories and distributing them through target channels. If organic distribution fails to drive an average of at least 250 readers to each piece of content, we recommend a small investment in targeted paid content distribution through channels like Outbrain or Facebook to ensure statistically significant results.

As content is published, evaluate:

The performance of content, based on topic or format.

The channels on which readers engage with content most deeply.

The contributors delivering the strongest results against stated KPIs.

A. Content

As a best practice, organizations directly compare content production data (number of stories published) with content performance data across set KPIs to identify which types of content are under- or overperforming.⁴



⁴ Example is from Contently's analytics dashboard and reflects Contently's own content marketing efforts.

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B. Channels

Examine which channels drive the greatest content results. Prioritize future content distribution resources accordingly.⁵



⁵Example is from Contently's analytics dashboard and reflects Contently's own content marketing efforts.

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C. Contributors

As publishers have known for centuries, it's critical to nurture and highlight the contributors who resonate best with their audience.³

C CALENDAR PITCHES	33 STORIES MEDIA ANALYTICS PORTFOLIO Q Find your stories		CREATE 🗸 🔺 🐸 🍓 🕇
The Content Strategist	Al times are in EDT (CMT -4.00) DOWNLOAD REPORT (CSV)		Last 90 days + Dec 31, 2015 - Mar 29, 2016
Stories	1 - 30 of 218 contributors		Sort by: People * Descending *
Contributors	› Joe Lazauskas	136,734 80.59 People Engage	
	Amanda Walgrove	82,659 82.29 People Engage	
	> Shane Snow	62,996 84.59 People Engage	
	> Jillian Richardson	45,842 84.79 People Engage	
	> Dillon Baker	31,113 82.69 People Engage	
	> Tessa Wegert	26,074 79.39 People Engage	
	▶ Erin Nelson	19,571 77.09 People Engage	
	▶ Natalie Burg	19,318 77.59 People Engag	
	> Kieran Dahl	17,688 85.99 People Engag	
	> Jordan Teicher	16,390 78.49 People Engag	
	Nicole Dieker	15,574 82.39 People Engage	
	➢ Ella Riley-Adams	15,296 83.99 People Engag	
	➢ Dillon Munro Baker	14,382 80.59 People Engag	
	Contently	13,971 80.19 People Engag	
	> Aaron Taube	11,647 76.39 People Frazzi	% 2m 05s 71.5% 28K min

⁶ Example is from Contently's analytics dashboard and reflects Contently's own content marketing efforts.

Organizations should leverage this data analysis to optimize their content plan for the next round of publishing and to further propel the Create, Connect, Optimize cycle. Each quarter, they should repeat this process, thereby creating an increasingly powerful content machine over time.

Acknowledgments

This report is based on research and a methodology by Elisa Cool, vice president of brand development at Contently, and Ari Kepnes, content strategist at Contently. Case studies were gathered from interviews by Contently, Contently case studies, research from Altimeter Group, and external sources such as company websites, industry publications, and secondary research.

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Rebecca Lieb is a strategic advisor, research analyst, keynote speaker, author, and columnist. Her areas of specialization are digital marketing and media, with a concentration in content strategy, content marketing, and converged media. She works with many of the world's leading brands on digital marketing innovation. Clients range from startups to nonprofits to Fortune 100 brands and regulated industries, including Facebook, Home Depot, Nestlé, Anthem, Adobe, Honeywell, DuPont, Fidelity, Gannett, IBM, Save the Children, Pinterest, LinkedIn, Cisco, ad and PR agencies, and The Federal Reserve Bank of New York.

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